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## COON RAPIDS YOUTH HOCKEY ASSOCIATION

Welcome to the Coon Rapids Youth Hockey Association (CRYHA) program. Our mission is to “*strive for excellence through sportsmanship, player development, and teamwork.*” It is our goal to have every participant, whether he/she be a player, parent, or coach, have the opportunity to improve their knowledge and development of the game of hockey while experiencing the enjoyment in a team experience.

Our mission supports the following core values USA Hockey has adopted to guide our Association in planning, programming, and play.

1. **Sportsmanship.** Foremost of all values is to learn a sense of fair play, become humble in victory, and gracious in defeat. We will foster friendship with teammates and opponents alike.
2. **Respect for the individual.** Treat all others as you expect to be treated.
3. **Integrity.** We seek to foster honest and fair play beyond mere strict interpretations of the rules and regulations of the game. We will learn to take responsibility for our own actions as players, coaches and parents, and work to create a sense of pride for our community.
4. **Pursuit of excellence at the individual, team and organizational levels.** Each member of this organization, whether player, volunteer, staff, should seek to perform each aspect of the game to the highest level of his or her ability.
5. **Enjoyment.** It is important for the hockey experience to be fun, satisfying and rewarding for all participants.
6. **Loyalty.** We aspire to teach loyalty to the ideals and fellow members of the sport of hockey and or community.
7. **Teamwork.** We value the strength of learning to work together. The use of teamwork is reinforced and rewarded by success in the hockey experience.

We would like to take this opportunity to encourage every member to get involved in whatever capacity you may chose to continue to improve our program. Let's exhibit CARDINAL PRIDE!

As in any non-profit organization, the CRYHA Board of Directors has established policies and procedures that serve as guidelines for our players, parents, and coaches who participate in the CRYHA Program. As elected officials, you have given us the authority to provide and enforce our association with these policies and procedures. The following policies and procedures have been approved by the Executive Board and supersede *ANY* previous policies and procedures set forth *prior to current season*.

***We as a Board have the right to refuse participation within our organization at any time.***

***NO EXCEPTIONS TO THESE POLICIES AND PROCEDURES WILL BE PERMITTED UNLESS PRESENTED TO AND APPROVED BY THE CRYHA EXECUTIVE BOARD.***

***Coon Rapids Youth Hockey Board***

## I. POLICIES AND PROCEDURES

### A. Eligibility

1. The Coon Rapids Youth Hockey (CRYHA) program is open to youths ages 4-18 currently residing within the City of Coon Rapids. Members play based on where they attend school and the established Minnesota Hockey affiliate boundaries as defined in the Affiliate Agreements. Mite-aged players are allowed to participate based on residence. *See Minnesota Hockey Handbook.* CRYHA is a participating member of Minnesota Hockey and abides by all Minnesota Hockey and USA Hockey rules and regulations.
2. Any coach or player who has not turned in his/her equipment or is delinquent with ice bills or fundraising money at the end of the season will not be allowed to participate in future CRYHA functions until he/she has turned in all equipment and is cleared by the Equipment Manager and/or has paid any outstanding ice bills and is cleared by the Treasurer.
3. ***Statement of Responsibility.*** As a player, parent, and coach in the Coon Rapids Youth Hockey program, you have voluntarily obligated yourself to certain team commitments including 100% participation in practices, scrimmages, league and tournament games, as well as team meetings, and participation in CRYHA fundraisers. As a player, with the exception of religion, illness, school functions, or permission from your coach, there is no excuse for being absent. **Family vacations are not an excused absence.** ***Any player unable to attend a team function should notify the coach by a time specified by the coach prior to the scheduled activity.*** Any player not meeting team commitments may be subject to disciplinary action by the Coach or the Executive Board.
4. Violators of CRYHA, District 10 or Minnesota Hockey regulations and/or grievances must be filed through the proper channels within each level.
  - a. Parent grievances with CRYHA coaches should be initially filed in writing with the Traveling Director. If the Traveling Director cannot resolve the issue, it will be brought to the president and brought before the Executive Board.
  - b. CRYHA coach grievances with parents should be filed in the same manner as 4.a.
  - c. Both parent and coach grievances with outside coaches or officials must be filed as outlined in the District 10 handbook. A copy will be available upon request.

**B. Registration**

1. Registration will start in July and run until September 1 for traveling players and until October 15 for Mites and U8s.
2. All youths wishing to participate in the CRYHA program *MUST* complete registration in full. Those wishing to play Traveling hockey *MUST* participate in the tryout process as defined in the Coon Rapids Youth Hockey tryout handout at the Parent tryout meeting.
3. It is the sole responsibility of the parents/guardian to verify their son/daughter is registered for the correct level of play and playing in the correct association. *See Minnesota Hockey Handbook.*
4. Players deciding not to play may request a refund of their registration fee according to the Refund Policy, found in the Appendix, and by submitting the Refund Request form. USA Hockey and Minnesota Hockey membership fees will not be refunded. The CRYHA Association fee will not be refunded. Any team expenses, including ice time, equipment and tryouts, will be deducted.
5. Registration applications will not be processed for any player who is not paid in full for their participation in the previous season including any fundraising fees. Processing may occur if special arrangements have been made with the President, Vice President or Treasurer.

**C. Teams**

1. For the current season, CRYHA may have traveling hockey teams entering Minnesota Hockey District 10 League as follows:

Squirt (B1, B2, C)	Girls U10 (A)
Peewee (A, B1, C)	Girls U12 (A, B)
Bantam (A, B2)	Girls U14 (A)
Junior Gold (B) with Anoka and Andover	

The final number and declaration of teams will be the decision of the Executive Board.

2. For the current season, CRYHA may have the following house teams:

Mites (ages 4-8) (A, B, C)	Girls U8 (ages 4-8)
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The final number and declaration of teams will be the decision of the Executive Board.

3. All coaching staff will be certified according to USA Hockey requirements, complete a

background check and sign the Coach's Code of Conduct.

4. Coaches will not schedule any late night team events during the school week. Start times may not exceed the below stated times for any event scheduled by the coach and/or team manager per District 10 recommendations.

Mites, Girls U10, Girls U 8 – 8:00 p.m.	Bantams, U14 – 10:00 p.m.
Squirts, Girls U12 – 9:00 p.m.	Junior Gold – 10:30 p.m.
Peewees, Girls 15U – 9:30 p.m.	

This rule does not apply to any ice assigned by the CRYHA Ice Director. Preparing for Minnesota Hockey and Minnesota Hockey tournaments and tryouts are also excluded.

5. No team will skate beyond the last weekend in March unless the team is participating in a national tournament.
6. Black breezers and helmets are required for CRYHA players. Red breezers and helmets are recommended for U14's as this is what will be required at the High School level. There is no required color for the mites.

**D. Traveling Teams- Squirts, Peewees, Bantams, Jr. Gold, U10, U12, U14**

1. Tryouts for traveling teams will occur mid-September through mid-October as scheduled by the Traveling Directors.
2. The cost of participating in the traveling tryout process is determined by the number of participants and is determined by CRYHA each year. This amount is not refunded once the tryout process begins and the players have participated in at least one tryout session.
3. Traveling team players will be ranked by a panel of qualified judges in each bracket (Squirt, Peewee, Bantam, Junior Gold, and Girls).
4. CRYHA wants all players to participate at their individual skill level for their own development in order to keep our traveling program competitive. Therefore, if a player has tried out for and been placed on a team and is asked to move up or down prior to December 31 of the playing year, he/she is required to play as requested.
5. Move-Up Policy. Players wishing to move up to a higher level than the level that is appropriate for their current age, must make application to do so by completing the Application for Advanced Level of Play found in the Appendix. The form must be submitted to the appropriate director (House, Boys' Traveling or Girls' Traveling) prior to or during the registration process. The director will review the application and consult with the appropriate personnel for approval, which may include the individual's

previous years coach. A player receiving approval to move up will be required to participate in try-outs at the level he/she is requesting to move up to as well as at their age appropriate level. The player will be required to pay the full fee for the initial try-out session and one-half the fee for the subsequent session. The player will be required to score in the top 5 players or top goaltenders of the level being requested to move up to, or the player will be returned to the age appropriate level where the score obtained at that level will be used for placement on a team.

6. If a team is short players there may be an optional special tryout for players from the lower level to move up to the higher level. These players will be automatically placed on the lowest level of play at the high age level. Players that are advanced to the upper level are guaranteed placement at the higher level the following year. Placement at the higher level the following year will only be up to the discretion of the parents. A player could move back down to the level that they were supposed to be playing at if they want to. A player that is placed at a higher level for a second year will participate in the normal tryout process and will be placed on the team that they make in the tryout process. (They do not need to make the top 5 or top goaltender rule.) The CRYHA Board has the authority to make changes as needed to further Coon Rapids Hockey.
7. Players who have previously moved up prior to 2009 because they are “grade appropriate,” may choose to move up during their remainder of playing time with CRYHA. No “grade appropriate” move ups are allowed after 2009 unless the player has previously moved up. All move ups will follow the move up policy (sec 5.)
8. All traveling coaches are selected by the Board of Directors and High School Hockey coaches. Assistant coaches may be recommended by the head coach but need to be approved by the Traveling Director and the Board of Directors.
9. No Coon Rapids “A” team will be allowed to play a Coon Rapids “B” team except in a controlled scrimmage. No Traveling team will be allowed to play a House team.
10. The maximum number of games and scrimmages recommended by the CRYHA Executive Board for each level:

Squirts, Girls U10 – 35	Bantams, Girls U14 – 45
Peewees, Girls U12 – 40	Junior Gold – 45
11. Each Traveling team must have a team manager. The manager must be someone other

than a coach or a coach's significant other.

12. Coon Rapids Youth Traveling teams advancing past districts will be compensated by CRYHA for tournament entry fees beyond districts and for three practice ice hours for each level past districts.
13. All players participating on a traveling team must return both assigned game jerseys to the head coach/manager at the end of the season. Players may be assessed a \$100 fee for each lost or destroyed jersey

**E. House Teams- Mites, U8**

1. The House Director will be in charge of house team selections, and is responsible for maintaining the best possible parity between teams.
2. All house coaches will be selected by the House Director.
3. All house teams will have a manager who must be someone other than a coach or any coach's significant other.

**F. Association Fee**

1. All families will be assessed an association fee at the time of registration. The fee will be used to cover CRYHA's operational costs.

**G. Fundraising**

1. All players will participate in team fundraising as agreed to by the whole team.
2. Individual team fundraising activities should be reported to the Fundraising Director.
3. Optional individual fundraisers are available (wreaths, Butter Braids, etc).

**H. Concession**

1. All families must complete team assigned hours.
2. Any Team which fails to cover their shift will be assessed a \$100 fine per shift.

**I. Volunteering**

1. \$200 Volunteer deposit per family required at registration.
2. 5 volunteer hours required per family.

3. A separate check, payable to CRYHA (postdated for March 1<sup>st</sup>, 2010) for the \$200 volunteer fee, is mandatory at the time of registration. This check is a deposit and will not be cashed.
4. After all hours have been completed your check will be shredded. If a family has not completed 5 volunteer, the full deposit will be forfeited, the check will be cash

**J. Refunds (see refund policy for full details)**

1. Request of a refund is the responsibility of the parent. Parent must submit a Refund Request form (see Appendix).
2. Prior to any refund being given all CRYHA loaned equipment must be returned.

**K. Ice Assessments**

1. If a player becomes injured or unable to play hockey, he/she will be responsible for remaining ice assessments unless approved by the CRYHA Executive Board.

**II. COACH, PLAYER, PARENT, MANAGER RESPONSIBILITY**

**A. CRYHA Coaches' Responsibility**

1. It is the policy of the CRYHA Executive Board that "fair" play is the guide for coaches. This means that players should have comparable playing time as the norm. ***It is realized that there are special situations which may prohibit equal play.*** Every effort should be made by the coaching staff at all levels of Coon Rapids Youth Hockey to comply with its fair play rule. ***CRYHA's overall philosophy is skill development and good sportsmanship.*** Although discretion will be given to Coaches at the Bantam A, B1 and PeeWee A level to promote an education experience revolved around winning. You will be accountable to make sure the player understands that their playing time will be determined by hard work, commitment and the overall team philosophies determined at the beginning of the year.
2. Each coach must possess a coaching certificate at or above the level he/she is coaching at mandated by USA Hockey. This training is the responsibility of the individual. Upon completion of certification, the individual may be reimbursed their certification fee up to a level 3. Above level 3 will be the responsibility of the individual.
3. Traveling and house Coaches are expected to follow the development guidelines as set down and presented to them by the CRYHA Executive Board and High School coaching staff. All coaching clinics that are designated by the CRYHA and/or High School coaching staff for specific groups or teams require mandatory attendance.

4. At least one (1) meeting must take place prior to the first practice, so parents will understand the coaching staff's policies and philosophy for the upcoming season. (October through March). It is recommended that you hold at least one parent meeting per month.
5. Each Traveling head coach and manager must attend the annual pre-season coach's meeting presented by District 10 as per District 10's requirements.
6. All head coaches must have at least one (1) assistant coach and a team manager. In addition, a goalie coach is highly desirable.
7. Coaches are expected to utilize all players in keeping with good hockey, the improvement of hockey skills, and the enjoyment of participation.
8. Coaches shall never instruct a player to deliberately injure another player.
9. A parent head coach for traveling teams may submit receipts up to \$500 a season to cover out-of-town tournament expenses.
10. Use of tobacco, alcohol and other drugs is not permitted in the arena, players' box or locker rooms and should not be used at least 4 hours prior to meeting with the team.
11. Each coach shall sign the Coach's Code of Conduct (*see* Appendix). This is the manager's responsibility to have these signed upon the start of the season.

***Coaches found in violation of these regulations and the Coach's Code of Conduct will be subject to disciplinary action by the Executive Board which may include suspension and/or dismissal.***

**B. Player Responsibility and CRYHA Sportsmanship Agreement**

1. Each player is expected to sign the Player's CRYHA Sportsmanship Agreement
  - a. Sportsmanship Agreement (*see* Appendix). Players found in violation Sportsmanship Agreement will be subject to disciplinary action by the Coach. Further violations will be addressed by the Executive Board which may include suspension and/or dismissal. It is the Manager's responsibility to obtain this from each player.
2. Consequences for Players
  - a. Failing to shake hands after a game (sit one period);

- b. Intentionally breaking a stick on the ice or hitting the boards or glass with a stick (sit one period);
- c. Yelling obscenities or giving obscene gesture to referees, other players, or parents (sit one game);
- d. Abusing arena or locker room (sit one game);
- e. Unnecessary roughness or retaliation during a game (sit one game in addition to misconduct penalties issued by referees).
- f. Discrediting a teammate (sit one period);
- g. Absent from practice without notification or permission (sit one period).
- h. Embarrassing the community of Coon Rapids and our association (sit one game)

***Players found in further violation of these regulations and the Player's Code of Conduct will be subject to disciplinary action by the Executive Board which may include suspension and/or dismissal.***

**C. Parents'/Guardians' Responsibility and CRYHA Sportsmanship Agreement**

- 1. It is the sole responsibility of the parents/guardians to pay ice assessments and other expenses to the team manager on schedule. If you have difficulty meeting your financial obligations speak with the team manager and/or CRYHA President, Treasurer and/ or Vice President.
- 2. Parents/guardians are not permitted to confront the judges while they are in the process of judging traveling tryouts and are not allowed in the Arena. Parents will be allowed to watch scrimmages from the stands during the Coaches skates.
- 3. Parents/guardians should discuss the Player's Rules and Responsibilities and CRYHA Sportsmanship Agreement with their child.
- 4. Parents/guardians will refrain from publicly ridiculing or verbally abusing any coach, player, official, team parent, and visitors in any manner anywhere they are apart of an official team function.
- 5. Parents/guardians are expected to volunteer to operate the time clock, scoreboard, score book and assist in the penalty boxes when necessary.
- 6. Parents/guardians are required to volunteer to work in the concession stand, other team activities, and other CRYHA activities, including tournaments, etc according to the

Volunteer Contract.

7. Each parent will sign the CRYHA Sportsmanship Agreement. (see Appendix).

***Parents and family members found in violation of these regulations and the CRYHA Sportsmanship Agreement will be subject to disciplinary action by the Executive Board which may include suspension and/or dismissal.***

8. Consequences for Parents
  - a. First Offense: warning by coach, referee, team manager, or Board of Director member
  - b. Second Offense: meet with the Traveling Director and/or President and a one week suspension from all team activities at all arenas and away from arenas
  - c. Third Offense: meet with the Traveling Director and/or President and CRYHA Executive Board and District 10 disciplinary action

#### **D. Manager Responsibility**

The team manager may not be the coach's significant other unless approved by the Executive Board. The team manager may not be an assistant coach. The team manager's main duties include serving as liaison between coaches, parents, players and serving as the "team treasurer." He/she must support the coaching philosophy of the team in order to help maintain harmony and team spirit. The manager handles the business of the team so that the coaches are free to develop players. The manager's responsibilities are as follows:

1. Submit, in writing, an estimated itemized budget and payment plan at the beginning of the season to each parent. Team ice assessments are to be paid to the CRYHA Treasurer as designated. Parents are obligated to pay the billing by the indicated due date. The final billing at the end of the season must recap (total only) previous months.
2. Maintain copies of all expense receipts and maintain current records of all revenue and expenses. The manager shall be prepared to provide an itemized statement to the Treasurer prior to the Board meeting each month.
3. Arrange and attend parent meetings.
4. Furnish parents with monthly ice schedules and be sure to keep all parents and coaches informed of any changes in the schedule. Notices, preferably in writing, should be given to parents, not the players.

5. Register teams for tournaments, if requested by coach.
6. Handle team travel arrangements for out-of-town tournaments.
7. Handle completion of team records. Each player, coach and manager must sign a USA Hockey Team Roster which will be given to you by the Registrar.
8. Assist coaches in scheduling scrimmages. Some coaches prefer to do these themselves; others prefer the manager handle the scheduling. (Traveling)
9. Report Minnesota Hockey District 10 game scores as directed by Minnesota Hockey District 10.
10. Recruit the following personnel: (Traveling)
  - a. Clock Operator – Home Game
  - b. Penalty box attendants – 1 person Home & Away games
  - c. Scorebook – Away Games
  - d. Parents to work concession stand for team assigned hours.
11. Arrange for referees for home scrimmages. (NOTE: Referees are generally paid the same rates as House referees.) Referees should be paid by the team manager at the time of the game.
12. The manager shall solicit a team parent/guardian to assume the role of Team Volunteer Coordinator.
13. Each manager shall receive a copy of the CRYHA Manager's Handbook which contains more detailed information on responsibilities.

**Managers found in violation of these regulations will be subject to disciplinary action by the Executive Board which may include suspension and/or dismissal.**

## APPENDIX

Application for Advanced Level of Play  
Coach's Code of Conduct  
CRYHA Sportsmanship Agreement  
Zero Tolerance Policy  
CRYHA Executive Board and Board of Directors Directory  
Refund Policy and Refund Request form

**COON RAPIDS YOUTH HOCKEY ASSOCIATION  
APPLICATION FOR ADVANCED LEVEL OF PLAY**

Player's Name - Last \_\_\_\_\_ First \_\_\_\_\_ Player's Date of Birth \_\_\_\_\_

Parent/Guardian Name - Last \_\_\_\_\_ First \_\_\_\_\_ Phone number \_\_\_\_\_

Parent/Guardian Name - Last \_\_\_\_\_ First \_\_\_\_\_ Phone number \_\_\_\_\_

Age Appropriate Level \_\_\_\_\_ Desired Level \_\_\_\_\_

Reason for Request. Last year's coach will be consulted.

Move-Up Policy. Players wishing to move up to a higher level than the level that is appropriate for their current age, must make application to do so by completing the Application for Advanced Level of Play. The form must be submitted to the appropriate director (House, Boy's Traveling or Girl's Traveling) prior to or during the registration process. The director will review the application and consult with the appropriate personnel for approval, which may include the individual's previous year's coach. A player receiving approval to move up will be required to participate in try-outs at the level he/she is requesting to move up to as well as at their age appropriate level. The player will be required to pay the full fee for the initial try-out session and one-half the fee for the subsequent session. The player will be required to score in the top 5 players or top goaltenders of the level being requested to move up to, or the player will be returned to the age appropriate level where the score obtained at that level will be used for placement on a team.

I/we understand and appreciate that participation or observation of the sport of ice hockey constitutes a risk to me/us of serious injury, including permanent paralysis or death. I/we understand that participation or observation at an accelerated level could increase this risk of injury or death. I/we voluntarily and knowingly recognize, accept, and assume this risk and release the Coon Rapids Youth Hockey Association, its Board of Directors, its members, its affiliates and its sponsors from any liability therefore. I/we also acknowledge that once this has been signed and approved by the Traveling Director and the Board of Directors of Coon Rapids Youth Hockey Association, the level of play will be determined by the try-out scores. Both parents or guardians must sign below.

Player's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Board Approval: \_\_\_\_\_

Travel Director Signature \_\_\_\_\_ Date \_\_\_\_\_

**COON RAPIDS YOUTH HOCKEY ASSOCIATION  
COACH'S CODE OF CONDUCT**

Attend, pass the test and obtain the necessary coaching certification level that the Minnesota Amateur Hockey Association requires for the level I am coaching.

Understand the Zero Tolerance rule and explain the rule to my players and their parents, and I will abide by this rule myself. Enforce if necessary.

Be a positive role model to my players, display emotional maturity and be alert to the physical safety of players. Be optimistic, share the joy of life.

Be generous with my praise when it is deserved, be consistent, honest, fair and just; do not criticize players publicly, and be an effective communicator and coach. Don't yell at players, coaches, or referees.

Adjust to the personal needs and problems of players; be a good listener; never verbally or physically abuse a player or official; give all players the opportunity to improve their skills, gain confidence and develop self-esteem; teach them the basics. Believe in each player, the other coaches, and administrators.

Organize practices that are fun and challenging for my players. Familiarize myself with the rules, techniques and strategies of hockey; encourage all my players to be team players. Be prepared. Do not ask anything of my players, other coaches, administrators and parents that I do not ask and expect of myself.

Maintain an open line of communication with my player's parents. Explain the goals and objectives of my coaching philosophy and that of CRYHA.

Be concerned with the overall development of my players. Stress good health habits and clean living.

Work to be the best coach possible.

To play the game is great; to live the game is greater. Remember, IT IS ONLY A GAME.

I \_\_\_\_\_ certify that I will abide by the guidelines listed above for this current season and understand that I can be removed from the appointed position if I falter in any of these responsibilities.

## COON RAPIDS YOUTH HOCKEY ASSOCIATION SPORTSMANSHIP AGREEMENT

**As the parent(s) of a CRYHA player, we are in agreement:**

1. That it is a privilege, not a right, for our child to play youth hockey.
2. That sportsmanship and fair play are essential to the sport of hockey.
3. That sportsmanship, respect and character are the most important skills that our child can possibly learn from youth hockey.
4. That, because our children learn from example, we as parents need to exemplify the highest level of sportsmanship by supporting all players, coaches, referees and other parents.

**THEREFORE, we agree to follow the sportsmanship disciplinary policy:**

1. If my behavior results in eviction from any rink, I will accept a mandatory two-week suspension from all CRYHA hockey events both at Cook, the Super Rink, and other rinks.
2. If my behavior results in substantiated unsportsmanlike behavior, as decided by the CRYHA Board of Directors, I will accept a one-week suspension from all CRYHA hockey events both at Cook, the Super Rink, and other arenas.
3. If I do not support this sportsmanship disciplinary policy, I realize my child will be restricted from play for the term as set forth.
4. That we and our child agree to abide by the rules and guidelines as stated in the CRYHA Policies and Procedures Handbook and agree that any violation of the rules is subject to disciplinary action.
5. The CRYHA Board of Directors will make all decisions on action to be taken and will notify the individual(s) involved in writing of action to be taken.
6. I will abide by the rules set by USA Hockey, Minnesota Hockey, District 10, CRYHA, and the coaches.

**Dated** \_\_\_\_\_

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Player's Name

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Player's Signature

## **ZERO TOLERANCE POLICY (USA Hockey Annual Guide)**

In an effort to make ice and inline hockey a more desirable and rewarding experience for all participants, USA Hockey instituted a zero tolerance policy beginning with the 1992-93 season. This policy requires all players, coaches, officials, team officials and administrators and parents/spectators to maintain a sportsmanlike and educational atmosphere before, during and after all USA Hockey-sanctioned games. Thus, the following points of emphasis must be implemented by all referees and linesmen:

### **PLAYERS**

A minor penalty for unsportsmanlike conduct (zero tolerance) shall be assessed whenever a player:

1. Openly disputes or argues any decision by an official.
2. Uses obscene or vulgar language at any time, including any swearing, even if it is not directed at a particular person.
3. Visually demonstrates any sign of dissatisfaction with an official's decision. Any time that a player persists in any of these actions, they shall be assessed a misconduct penalty. A game misconduct shall result if the player continues such action.

### **COACHES**

A minor penalty for unsportsmanlike conduct (zero tolerance) shall be assessed whenever a coach:

1. Openly disputes or argues any decision by an official.
2. Uses obscene or vulgar language in a boisterous manner to anyone at any time.
3. Visually displays any sign of dissatisfaction with an official's decision including standing on the boards or standing in the bench doorway with the intent of inciting the officials, players or spectators. Any time that a coach persists in any of these actions, he/she shall be assessed a game misconduct penalty.

### **OFFICIALS**

Officials are required to conduct themselves in a businesslike, sportsmanlike, impartial and constructive manner at all times. The actions of an official must be above reproach. Actions such as "baiting" or inciting players or coaches are strictly prohibited.

Officials are ambassadors of the game and must always conduct themselves with this responsibility in mind.

### **PARENTS/SPECTATORS**

The game will be stopped by game officials when parents/spectators displaying inappropriate and disruptive behavior interfere with other spectators or the game. The game officials will identify violators to the coaches for the purpose of removing parents/spectators from the spectator's viewing and game area. Once removed, play will resume. Lost time will not be replaced and violators may be subject to further disciplinary action by the local governing body. This inappropriate and disruptive behavior shall include:

1. Use of obscene or vulgar language in a boisterous manner to anyone at any time.
2. Taunting of players, coaches, officials or other spectators by means of baiting, ridiculing, threat of physical violence or physical violence.
3. Throwing of any object in the spectators viewing area, players' bench, penalty box or on ice surface, directed in any manner as to create a safety hazard.

## COON RAPIDS YOUTH HOCKEY ASSOCIATION BOARD MEMBERS

### EX-OFFICIO POSITIONS AND OTHER POSITIONS

#### **Executive Board**

**President** John Keller

763-323-8352

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Vacant

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**Volunteer Coordinator** Barb Sanders  
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## COON RAPIDS YOUTH HOCKEY ASSOCIATION REFUND POLICY

A refund should be requested by completing a Refund Request form to document the date that a player has stopped playing and to insure a timely refund to the player. It is the parent's responsibility to initiate a refund request. The amount of refund is dependent upon the last day of participation as documented by the coach or traveling director and varies according to level of play. The completed Refund Request form should be sent to Heidi Keller, Registrar, 11904 Marigold Street, NW, Coon Rapids, MN 55433.

The \$40 Association Fee is non-refundable.

### **PERCENTAGE OF REFUND**

#### **Members of Traveling Teams:**

100% refund prior to the start of tryouts.

Once tryouts begin, any refund will depend on the last date the player is on the ice, less the association fee, and any incurred expenses including ice time. All loaned CRYHA equipment must be returned prior to any refund being given. This policy applies to all traveling members and for all those trying out for other teams (*i.e.* High School).

Once teams have been formed and the rosters have been signed by District 10, there will be no refunds.

#### **Mite/8U:**

100% refund prior to the start of skills

Once evaluations begin, any refund will depend on the last date the player is on the ice, less the association fee, and any incurred expenses including ice time. All loaned CRYHA equipment must be returned prior to any refund being given.

Once teams have been formed and the rosters have been signed by District 10, there will be no refunds.

#### **First Year Mite/8U:** The skills sessions are free for first time participants.

100% refund prior to evaluation Sunday

80% refund between Evaluation Sunday and the date the rosters are signed by District 10.

Once rosters have been signed by District 10, there will be no refunds.

**COON RAPIDS YOUTH HOCKEY ASSOCIATION REFUND REQUEST FORM**

*Send Completed Form to the Coon Rapids Youth Hockey Association Registrar.*

**Player's Name** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Parent/Guardian Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Parent/Guardian Name** \_\_\_\_\_ **Phone** \_\_\_\_\_

*Name/Address the refund should be sent if different from above:*

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Sate** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Level of Play/Team** \_\_\_\_\_ **Coach** \_\_\_\_\_

**Last Day the Player Participated** \_\_\_\_\_

**Reason Player Can No Longer Participate** \_\_\_\_\_

\_\_\_\_\_  
*Parent/Guardian's signature* \_\_\_\_\_ *Date* \_\_\_\_\_

\_\_\_\_\_  
*Parent/Guardian's signature* \_\_\_\_\_ *Date* \_\_\_\_\_

**CRYHA Use:**

Date received \_\_\_\_\_

Date Forwarded to Treasurer \_\_\_\_\_

Amount to be refunded \_\_\_\_\_ Amount Owed \_\_\_\_\_

Refund Check No. \_\_\_\_\_

Notes: \_\_\_\_\_